



## BSD#7 LRSP Strategic Objective ACTION PLAN:

### 4.02 OP Maintain Facilities 2011-12

**Strategic Objective (SO):** 4.02 Maintain adequate and equitable school facilities conducive to an effective learning and working environment.

**Topic of Strategic Objective (SO) e.g., Math, PEAKS, etc.:** Building Reserve and Capital Project Programs

**Leader:** Kevin Barre

**Team Members:** Steve Johnson

**Action Plan Projected Completion Date:**

June 2012

**Evaluation Plan:** *Describe steps you will take to determine if you have reached this strategic objective.*

Evaluate timeframe goals to determine if action steps are completed as planned.

**Best Practice Investigation:** *What information is uncovered looking at best practice in relation to this strategic objective. Click here to enter text.*

Action Steps What actions will be taken to achieve this SO? Include what staff may need to learn to accomplish this SO.	Who Who will be responsible for what actions?	Timeframe What is a realistic timeframe for each action?
1. Develop Elementary and High School District Capital Projects Programs and submit to the Trustees for Approval.	1. Kevin Barre	1. December 2011
2. Submit Elementary Building Reserve levy to voters in Spring 2012 (one year prior to current levy expiring) to achieve 3% of CRV for a period of 5 years, beginning in 2014.	2a. S. Johnson for election process with needed assistance from K. Barre and L. Ross.  2b. K. Barre for development and execution of maintenance investment work.  2c. Board of Trustees for approval and authorization of projects and expenditures as required.	2. Elementary District levy election - May 2012
3. Update Elementary and High School Facility Condition Inventories, combine old databases and upgrade to current FCI software.	3. Kevin Barre and District Consultants	3. June 2012

**Progress expected by the end of the year:** The District will have defined Elementary District facility maintenance needs and will have received voter approval to extend the Elementary District Building Reserve Levy. The District will continue to develop Facility Condition Inspection information and Capital Project needs to forecast long range requirements, as well as, evaluate current funding with projected needs as justification to further increase the building reserve levies to achieve 3% CRV.